

## Contract Hourly Respite Provider Role

### DUTIES & RESPONSIBILITIES MAY INCLUDE:

#### GENERAL DESCRIPTION

The primary role of the Hourly Respite Provider is to provide supervision for children with special needs. This is to give the family to have a break and to re-energize.

#### ROLE INCLUDES:

- Providing support for a child who may have a range of disabilities who requires assistance
- Supporting and supervising individuals in the absence of their parent/primary caregiver and to ensure their safety and well-being.
- Demonstrating respect towards child
- Planning and carrying out activities with the child/youth. These activities could range from doing activities at the parent's house, or going to the park to play, or taking the child to activities in the community. All activities need to be approved by parent or guardian prior to engagement in activity.
- Engage in activities with child you are supervising
- Contractors are expected to keep records of the care provided and to report important developments to the parent/primary caregiver and to Crossroads. Administer medications to child as required. Follow all the Agency's policies, and procedures, and behave accordingly to the code of conduct.
- Demonstrating a commitment to personal development through ongoing learning and training within our industry
- **You must listen closely and take your lead from the family. You should be respectful and non-judgemental about the way the family provides care.**
- **Maintain a professional working relationship with the child and family**

**Role does NOT include:**

- Changing the type of support and development of the individual without family direction.
- Implementing any form of behaviour management that the family has prohibited.
- Becoming overly involved in the family dynamics, as you want to ensure you are not overstepping your role as respite provider into a more therapy or behaviour interventionist role.

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Care Provider (Print Name)

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Care Provider Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Designate (Print Name)

\_\_\_\_\_  
Agency Designate Signature

\_\_\_\_\_  
Date

\_\_\_\_\_  
Agency Designate Position