

INFANT CARE COST COMPENSATIONS

RELATED TO INFANT CARE ALLOWANCE CLAIMS

Provincial Policy - Effective December 1, 2013

Infant Care Initial Placement Fund

Caregivers may require initial or additional baby equipment in order to accept an infant placement, including a crib, car seat, baby monitor, change table, highchair and/or stroller (or a similar item).

Caregivers will be reimbursed with receipts for baby equipment up to a maximum of \$500 when an infant (aged 0-36 months) is placed in their foster home.

The equipment is intended to ready the foster home placement for additional infants and in most cases, would remain in the foster home when the child leaves.

Infant Care Costs

Caregivers will be reimbursed up to a maximum of \$150 per child per month for the costs of formula, diapers, and basic baby care supplies (baby clothing and items such as bottles, soothers, bunting bags etc.). Prior approval is not required. Caregivers will submit their expenses with receipts to Crossroads. Items specific to the child will go with the child if the child moves from the home.

BASIC INSTRUCTIONS FOR COMPLETING THE FORM:

1. The date **MUST** be listed with the month/day/year that the purchase was made, and receipt was issued.
2. The **PLACE OF PURCHASE** is the name of the store where the items were purchased (Walmart, Superstore, etc.)
3. **DETAILS MUST INCLUDE** the description of the items purchased (diapers, wipes, highchair, etc.). **ALSO**, all applicable items on **EACH RECEIPT** must either be circled, checked off, or initialed. Failure to show which items are being claimed may result in payments being delayed.
4. The **AMOUNT** will be the **TOTAL** of the items being claimed **FOR EACH RECEIPT**.
5. The **ACTUAL AMOUNT PAID** column is for internal use only, so please leave this column blank

****NOTE: RECEIPTS MUST COME TO CROSSROADS, NOT TO OBSD/CSD Agencies, CASEWORKERS, ETC. IF RECEIPTS ARE NOT RECEIVED IN THE CROSSROADS OFFICE, ITEMS MAY NOT BE PAID.**